

January 31, 2005

To: All Department Training Officers

From: Sue Williams

Subject: Minutes-DTO/SITC Meeting January 27, 2005

Joan Strohauer and Sue Williams welcomed everyone to the annual joint DTO/SITC meeting. The meeting was held in the Board of Equalization Board Room. There were approximately 80 people in attendance.

- ❑ Dave Caffrey, Director of Cooperative Personnel Services (CPS), presented an overview of the services available through CPS. CPS is a joint powers agency which is run by a 10 (soon to be 11) member board. Any non-profit or public agency may use their services. CPS has stepped in to fill the gap created by the closure of the State Training Center (STC). CPS is offering many of the same classes taught by the same instructors that were at STC. CPS will also customize courses to meet customer's needs.
- ❑ Michelle Schmidt from Department of Social Services, representing Health and Human Services Agency, presented "Cooperation and Collaboration: A Model for Maximizing Resources." Health and Human Services Agency pulled together sister departments interested in collaborating to solve similar problems, pursue resources, streamline processes, network, and share best practices. Currently, they are researching customized supervisor training and generalist training.
- ❑ Denzil Verardo, member of the California Performance Review (CPR) team, gave us an update. He told us the closing of the State Training Center brought many opportunities and challenges. The CPR, Little Hoover Commission, the many state employees retiring in the next 3-5 years and the closing of the State Training Center, emphasizes the need for standardized workforce development. It is critical for us to have a workforce development plan in place as soon as possible. The Little Hoover Commission evaluation of the CPR findings are:
 - Pursue collaboration
 - Recognize people as assets and state governments most valuable tool
 - Invest in training
 - Empower workers

George Steinert, State Personnel Board (SPB) updated the group on SPB's technical training. Watch the SPB web site for further updates.

Rosanne McHenry Department of Personnel (DPA) announced that the Work & Family Training program is available as an on-line training. A PML went out to all departments on Thursday, January 27. Rosanne encourages all to visit the DPA web site and try the user-friendly training.

Ree Mc Laughlin invited the audience to join the DTO advisory group. She stated that it was time to get some "new-blood" into the group.

Next DTO meeting is scheduled for March 9, 2005 in the Board of Equalization Board Room.